



SAFEGUARDING POLICY

YOUNG PERSON & ADULT AT RISK PROTECTION POLICY

1. SCOPE OF THE POLICY

The policy is to be used by any member of staff working directly with children and young people, and Adults at Risk, and to any other support staff of the training centre who become involved in a child protection concern in the course of their work for Aspects Total Training. Children, young people, Adults at Risk, and parents/carers are informed of the policy as appropriate.

The policy applies to anyone with whom we are in contact in the course of our work, a young person, or Adult at Risk. Where the policy or procedure refers to a 'young person' we mean anyone who has not yet reached the age of 18 years. Where the policy refers to an 'Adult at Risk,' we mean anyone who is 18 years or older and who is vulnerable.

This policy is reviewed annually, or when legislation changes.

2. PURPOSE OF THIS POLICY AND PROCEDURE

This policy and procedure set out how Aspects Total Training implements safeguarding for young people and Adults at Risk with whom they come into contact in the course of their work.

Aspects Total Training is committed to devising and implementing policies so that everyone within the training centre accepts their responsibilities for safeguarding young people and Adults at Risk from abuse and neglect. This means following procedures to protect them and reporting any concerns about their welfare to the appropriate authorities.

This policy and procedure help us to achieve this by:

Supporting us to safeguard young people and Adults at Risk in practice, by defining abuse and informing us what to do.

Ensuring we all work to the same policy and procedure.

Making sure we are accountable for what we do

Being clear what roles and responsibilities, we all have in safeguarding

Saying what staff can expect from the training centre to help them work effectively

3. WHO IS A YOUNG PERSON OR ADULT AT RISK?

Young Person

A young person means someone who is under 18 years of age, that is, has not reached their 18th birthday.

For Aspects Total Training, this could refer to the young person we are working with directly, or with whom we are in contact in the course of our work.

Adult at Risk

This policy applies to any 'Adult at Risk,' defined by the following:

Any person aged eighteen or over who –

Is or may need community care services by reason of mental or other disability, age, or illness; and is or may be unable to take care of him or herself, or unable to protect him or herself against significant harm or exploitation.

Aspects Total Training will sometimes be working with an Adult at Risk where a young person has reached 18 years and support is continuing, usually short term.

In all instances, our approach to safeguarding Adults at Risk we are in contact with follows the same principles, and safeguarding processes as we do for safeguarding children.

4. OBJECTIVES OF POLICY

We will achieve the outcome by having these things in place:

Safe training centre ethos

Safe environment

Safe processes for working with companies

Safe collection, use of information and ways of communicating with external parties

Safe staff working in the centre

Principles

In support of these objectives, we are committed to the following principles.

To achieve a safe ethos, we will:

Support the spirit and practice of Aspects Total Training safeguarding ethos in all that we personally do

Have in place quality assurance processes that help us to ensure we are all safeguarding in practice

Treat all young people and adults fairly in being able to meet their needs, regardless of gender, ethnicity, disability, sexuality, or beliefs

To achieve a safe environment, we will:

Ensure the welfare and safety of young people and Adults at Risk is paramount in all our activities

Take all reasonable steps to protect young people and Adults at Risk from harm, discrimination, and degrading treatment

Regularly assess and review safety risks which arise from premises, activities, equipment, and travel arrangements, as outlined in the organisation's Health and Safety Policy

To achieve safe processes, we will:

Take all suspicions and allegations of abuse, from inside or outside the organisation, seriously, and respond to them promptly and appropriately

Be clear about everyone's roles and responsibilities

Have in place clear arrangements for how we would respond to concerns about how we implement safeguarding in practice within the organisation

To achieve safe information, we will:

Be clear with service users how the things they tell us will be used

Communicate promptly and clearly within Aspects Total Training and with external agencies, and follow the requirements of information sharing protocols

Keep good records of our work with service users and also of our management of staff's work

Hold service user's information with care, and use it for agreed purposes only

To achieve safe staff, we will:

Recruit staff with regard to their suitability for work with children, including use of enhanced Disclosure and Barring Service checks

Provide staff with guidance and training in their safeguarding role, and ensure they have access to our policies and procedures

Make sure everyone always has access to advice on safeguarding in the course of their work

Be clear with everyone what their individual role and responsibility is in safeguarding

Support staff to carry out their job with appropriate supervision

5. WHAT IS CHILD ABUSE OR NEGLECT?

Abuse and neglect are forms of maltreatment of a child or young person. Somebody may abuse or neglect a child by inflicting harm, or by failing to act to prevent harm. Abuse means a child's rights and needs are not being met as defined in The Children's Act 2004 and the United Nations Convention on the Rights of the Child (1989). Children may be abused in a family or in an institutional or community setting; by those known to them or, more rarely, by a stranger. Abuse may occur through the actions of an adult or adults, or another child or children.

Where a child is disabled, injuries or behavioural symptoms may mistakenly be attributed to his/her disability rather than the abuse. Similarly, where a child is black or from a minority ethnic group, aggressive behaviour, emotional and behavioural problems, and educational difficulties may be wrongly attributed to racial stereotypes, rather than abuse. Cultural and religious beliefs should not be used to justify hurting a child. Safeguards for all children and young people are the same regardless of disability or ethnicity.

There are many kinds of child abuse/neglect including:

Physical Abuse

Emotional Abuse

Sexual Abuse & Sexual Exploitation

Neglect

Abuse of Disabled Children

Disability is defined as:

A major physical impairment, severe illness and/or a moderate to severe learning difficulty;

An ongoing high level of dependency on others for personal care and the meeting of other basic needs.

Bullying

Self-Harming Behaviour

Self-harming behaviour may also arise alongside eating disorders and/or drug misuse

Domestic Violence as Abuse

The term domestic violence includes the term domestic abuse

Forced Marriage

Internet Harm

Trafficking

6. WHAT IS ABUSE OF AN ADULT AT RISK?

Abuse is a violation of a person's rights or dignity by someone else. It can be done by anyone including relatives and family members, professional staff, paid care workers, volunteers, other users of services, neighbours, friends and associates or strangers. There are many kinds of abuse including:

Physical

Sexual

Emotional/Psychological abuse

Financial abuse

Discriminatory behaviour

Signed: *Michelle McFall*

Aspects Total Training Ltd

To be reviewed: Annually